What are POC Add-Ons & How do they work in eXPRS?
(updated 4/25/2022)

As a part of the ODDS Compass Project, eXPRS has implemented a new Plan of Care feature called **Add-Ons**.

What are POC Add-Ons?
POC **Add-Ons** are a mechanism in eXPRS that serve to support and document approved exceptions for a higher level of service for the I/DD individual.

Add-Ons for an exceptional situation can be:

- A **Rate** **Add-On**, which adds additional amounts to be paid to a provider, in addition to the service rate determined by the individual's ONA Service Group, for a specific date range, based on their exceptional need.

- A **Staffing Ratio** **Add-On** documents an exception approval for an individual to have an increased staffing ratio for a specific service, for a specific date range, based on their exceptional support need.

- An **Hours** **Add-On** (not yet implemented) will add increased hours available to an individual receiving services in an In-Home service setting, for a specific date range, based on their exceptional support need. This allows an individual to access a higher level of hours above the hours indicated by their ONA Service Group.

How do POC Add-Ons work?
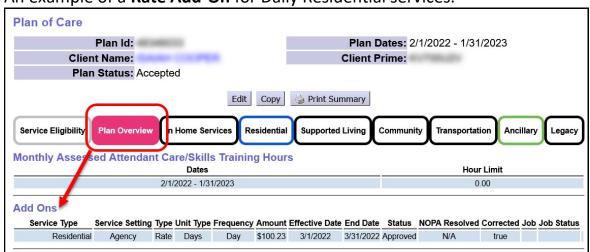
- **Add-Ons** are date limited to a specific date range.

- An Exception Request must be submitted to, and approved by, ODDS for the specific type of **Add-On** being requested. **Add-Ons** cannot be added to an individual's Plan of Care without a corresponding Approved Exception Request. Please see the ODDS policy guidelines and/or Worker Guides for Exception Requests for more details.

- The specific Service Prior Authorization (SPA) for the individual that the **Add-On** is intended to support must first be created by the Case Management Entity (CME) and submitted successfully to *Approved* or *Pending* status before the **Add-On** can be listed in the individual's POC.

- At this time, the ODDS Assessment Unit will create the POC **Add-Ons** in Plans of Care once they receive a copy of an Approved Exception Request for the individual & service.

- It is best practice for Exception Requests and **Add-Ons** to be added to a Plan of Care to take effect in the future. However, **Add-Ons** can be added to Plans of Care with retroactive Start Dates, if needed. In the case of a **Rate Add-On** being entered with a retroactive start date, any claims paid for that service that the **Rate Add-On** supports will be reprocessed to pay the provider the additional **Add-On Rate** amount for the applicable service dates.

What do Add-Ons look like in a POC?

- Any **Add-Ons** for an individual's POC will be located under the <mark>Plan Overview</mark> tab in their Plan of Care.

- An example of a **Rate Add-On** for Daily Residential services.

- Examples of **Rate** & **Staffing Ratio Add-Ons** for Employment services.

Plan Id:							Plan Dates:	5/1/2021 - 4/30/2022
Client Name:							Client Prime:	
Plan Status:	Accepted							

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| Service Eligibility | **Plan Overview** | In Home Services | Residential | Supported Living | Community | Transportation | Ancillary | Legacy |

Monthly Assessed Attendant Care/Skills Training Hours

Dates	Hour Limit
5/1/2021 - 4/30/2022	95.00

Weekly Employment Hours Approved per ISP

Dates	Hour Limit	Supported Employment Only
5/1/2021 - 4/30/2022	25.00	NO

Add Ons

Service Type	Service Setting	Type	Unit Type	Frequency	Amount	Effective Date	End Date	Status	NOPA Resolved	Corrected	Job	Job Status
OR542/ZC Day Support Activity 2:1 2 Staff	Community	Staff Ratio	Hours	Month	25.00	3/1/2022	4/30/2022	Approved	No	true		
OR541/RC Employment Path Supports 1:1	Community	Rate	Hours	Week	$45.00	3/1/2022	4/30/2022	Approved	N/A	true		
OR541/RC Employment Path Supports 1:1	Community	Staff Ratio	Hours	Week	25.00	3/1/2022	4/30/2022	Approved	No	true		
OR541/R1 Employment Path Supports 1:1	Facility	Staff Ratio	Hours	Week	25.00	3/1/2022	4/30/2022	Approved	No	true		
OR541/ZF Employment Path Supports 2:1	Facility	Rate	Hours	Week	$50.00	3/1/2022	4/30/2022	Approved	N/A	true		